

St George's Anglican Church, New Hamburg

Minutes of Parish Council Meeting –June 13, 2017

In Attendance:, Margaret Cassel, (Chair), Gail Cuthbert Brandt, Paul Ditner, Erma Godber, Janice Holst, Bob Kostash, Gail Kostash, Lori Laurette (Recording Secretary), Rev. Margaret Walker, Calvin Williston

Regrets Margaret Bennett, Charles Jenkins, Carol Massel, Kathy Richmond-Cox

1. **Presentation by Ann Clark re: dishwasher.** Moyer Diebold Commercial dishwasher sourced from S.T.O.P. Restaurant Supply will cost \$5,278.93, includes two racks, a detergent and rinse aid pump, 1 year parts and labour warranty. Additional racks may be required which will add to the cost. The dishwasher will require a water softener and a quote for an on-demand was presented for an additional cost of \$1,582.00. There is little space to install the softener so the concrete sink will need to be removed and replaced with a smaller plastic laundry sink/faucets. Council brainstormed about ways to make additional space in the furnace room. Questions presented are as follows: 1) Does this quote include the new sink, faucet and installation of same? 2) What is the current laundry sink used for and how is it used? 3) How much would it save by not demolishing the sink? 4) Does the contract state that this installation meets the code? 5) Is there sufficient power in the panel to run the unit and still run everything else? 6) Will the dishwasher drain hose included be suitable for the current space? What are the differences (hydro, water requirements) between the 2-minute & 5 minute models. Ann provided Paul Ditner with a spec sheet so he could research further.
2. **Opening Prayer** - Council members shared in the reading of "Liturgy – Justice for the World and its People"
3. **Review of Minutes from May 9, 2017**
 - a. Review of action items
Action Items from the previous Council meeting were reviewed. Items 2, 3, 4, 5, 6, 7, 9, 10, to continue on the Action Items list. Items #1, 8, 11, 12 are completed.
Approval of Minutes – Gail Kostash moved to approve the May meeting minutes. Seconded by Calvin Williston. Carried.
4. **Rector's Report** – Rev. Margaret
 - a. "Rediscovering our Mission" report - postponed
 - b. Administrative Assistant –5.5 hours weekly will be completed 1 day a week on Thursdays. Tuesday mornings will be covered off by Rev. Margaret and/or Marg Cassel if needed.
 - c. Walkathon for Cathedral, Jun 10 – totals are not final but approximately \$5000.00 was sponsored by the Deanery.
 - d. Report from clericus- Suggestion that clergy have a canned service ready in case of illness. St. George's already has a service structure outlined for when Rev. Margaret is sick.
 - e. Vacation – June 19-26. Service of the Word will be led by Paul.
5. **Warden's Report** – Marg Cassel
 - a. Letter from JDB – Council discussed the letter and 1) agreed on email notification to members of the congregation when someone dies. 2) having completed the steps that the work project priority list needs to be reviewed to select the next project; painting the narthex will depend on availability and cost of painter. 3) agreed that the bulletin will be updated with financial information, including donations, bequests, etc. 4) a reminder will be given to the congregation that the minutes of council meetings are posted. 5) sharing

of email address is problematic because of privacy concerns but will investigate options. 6) will forward appreciation of choir and request for more anthems to the music director; choir does not hold practices during the summer so anthems are unlikely until the fall.

- b. Mission and Ministry Plan – The Property Condition Matrix is completed. Council will review and complete the rest of the Plan for the August meeting. This will include proposed actions for those sections that have gaps.
- c. Parking sign- in progress
- d. Emergency contact list – in progress
- e. Hall Rental – in progress. Also need to review procedure for sharing rental information to ensure it is timely and complete.
- f. Book keeping- in progress

6. Congregational Development Committee – no report

- a. Sunday School – last Sunday June 18th.

7. Worship Committee – Rev. Margaret

- a. New worship schedule to be issued this Sunday.

8. Communications Committee – Margaret Cassel

- a. Fall Newsletter is being planned. Details to be discussed at August meeting

9. Outreach –

- a. Letter about housing for indigenous people
- b. Blanket Exercise being planned with Trinity Lutheran

10. St. James –

- a. Anniversary service – successful service- attendance was up. Canon Pratt preached, Rodney Jantzi played organ, Gabriella Ellingham played flute. Lemonade was share afterwards.

11. Social/Fundraising Committee – Gail Cuthbert Brandt

- a. Next events – Steak Pie Dinner and Movie, planned for Sep 30th
- b. Car Show – Final details were discussed. Calvin volunteered to bbq. Paul will require CDs. There will be a bake table manned by Bob.

12. Building & Property –Paul Ditner

- a. Steps – Reseeding is being done.
- b. Building Assessment – Done

- c. Building inspection- Waiting for Terry
- d. Storm sewer connection- Meeting for this will occur June 14, 2017
- e. Sign needed for fire exit.

13. Finance Committee – Gail Kostash

- a. Treasurer’s Report.

Moved by Gail Kostash and seconded by Gail Cuthbert Brandt that the May financial report be accepted. Carried.

14. New Business

- a. Defibrillator – Marg Cassel received a quote from St. John’s ambulance for total of \$1800.00-\$2000.00. Legally, use of a defibrillator is acknowledged under the good Samaritan act. Paul Ditner requested information regarding the ongoing service/maintenance requirements. Paul will research further. Gail Cuthbert Brandt suggested that we look at some provincial or local funding to assist with the costs. Erma Godber will bring this up with the Lioness group.
- b. First Aid Box- Who maintains the first aid box. Both boxes are old, adhesive may not stick and contents may not be complete/adequate. Probably easier to be replace rather than re-stock. Need a volunteer.
- c. Gardens – Beds need work. Weeding & flowers. Janice Holst and Erma Godber volunteered.
- d. Heritage designation issue will be added to the August agenda
- e. Potluck supper at start of August meeting

15. Adjournment –Bob Kostash moved to adjourn the meeting at 9:25 p.m. Carried.

Upcoming Events:

- Jun 16 – Classic Car Show
- Jun 17 – Anglican-Lutheran conference, Renison, 9:00-4:00
- Jun 18 – Nithview Service, 1:30pm
- Aug 8 – Parish Council, 7:15pm
- Sep 12 – Parish Council, 7:15pm
- Sep 30 – Dinner & a Movie

Action Items

| # | Responsible Party | Due Date | Details |
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| 1 | Parish Council/Choir | September | Consider singing more anthems during the service |
| 2 | Parish Council | ? | Read over and consider all of the options. Reducing clergy from 75 to 50% and look into linking with other parishes – Leader Kathy Richmond Cox Selling the house – Leader, Carol Massel Selling house & church - Leader, Gail Cuthbert Brandt Rent the entire house up & down. Wholly or into 2 separate apartments – Leader Bob Kostash Stewardship campaign - Leader, Gail Kostash Partnering/Amalgamating with another church - Leader, Marg Cassel. |
| 3 | Carol Massel | April 4 | Finalize letter regarding housing for indigenous peoples. |
| 4 | Parish Council | May | Letter to the tenants including the new garbage rules |

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| 5 | Rector/Wardens | April 4 | Investigate possibilities for twinning St. George's with an Aboriginal parish in the Diocese of Huron. |
| 7 | Wardens | ASAP | Review sign for St. George's parking space adjacent to medical centre parking |
| 8 | Parish Council | August | Identify gaps and propose solutions in the Mission and Ministry Plan for discussion at August council meeting |
| 9 | Wardens | ASAP | Revise hall rental form. Lori to send a copy to Wardens. |
| 10 | Wardens | ASAP | Arrange for bookkeeping duties to be assigned. In progress |
| 11 | Gail Kostash | Monthly | Prepare financial summary for bulletin |
| 12 | Parish Council | Sep | Submissions for fall newsletter |
| 13 | Erma Godber | Aug | Discuss funding for defibrillator with Lioness group. |
| 14 | tbd | Aug | Replace first aid boxes |
| 15 | Janice Holst/Erma Godber | Aug | Tidy flower beds |
| 16 | Rev. Margaret | Aug | Add items from new business to Aug agenda |
| 17 | Paul Ditner | Aug | Research dishwasher requirements |
| 18 | Paul Ditner | Aug | Fire Exit sign on rear door |