

St. George's Anglican Church, New Hamburg  
Minutes of Parish Council Meeting – December 11, 2018

**Council Members:**

Member	Attendance	Member	Attendance	Member	Attendance
Rev. Margaret Walker	Present	Kay Cairns	Present	Bob Kostash	Present
Gail Cuthbert Brandt	Present	Calvin Williston	Present	Gail Kostash	Regrets
Janice Holst	Regrets	Paul Ditner	Present	Marg Cassel	Present
Kathy Richmond-Cox	Present	Erma Godber	Present	Carol Massel	Present
Margaret Bennett	Regrets				

1. **Opening Prayer** – Council Members shared in the reading of liturgy and a reflection by Rev. Margaret.
2. **Review of Minutes from Nov 06, 2018.** Review of Action Items

#	Responsible Party	Due Date	Details	Updated Status as of Nov 6 <sup>th</sup>
1	Margaret Bennett	Done	Obtain the liquor permit for Nine Lessons & Carols	Done
2	Carol Massel	Done	Pick up the cake for Nine Lessons & Carols	Done
3	Gail Cuthbert Brandt	Done	Talk to the hand bell group of Trinity United about Nine Lessons and Carols.	Done
4	Rev Margaret	Done	Speak to Canon Christopher Pratt about auctioning the quilt at Nine Lessons and Carols.	Done
5	Rev Margaret	Done	Congregational Christmas Pageant literature has been selected	Done
6	All	Nov 15	Articles for Advent Newsletter.	Done
7	Wardens	Nov 26	Remove cupboards in greeter's area and remove staples in flooring prior to installation of new floor tiles.	Done
8	Calvin	ASAP	Look at removing door frame of closet in apartment to allow installation of washer.	Done
9	Calvin	ASAP	Replace bulb on front porch of house	Done
11	Rev Margaret	ASAP	Complete connection of sump pump to storm drain	Done

3. **Approval of Minutes** – Gail Cuthbert Brandt moved to approve the amended (item 7) October meeting minutes. Kathy Richmond Cox seconded. Carried.

4. **Rector's Report**

- a. Clericus – Rev. Margaret indicated that we should put aside 1% of current value for building maintenance.

- b. Mission and Ministry Plan – Gail Cuthbert Brandt and Kathy Richmond Cox will review last year’s plan and present an update at next Parish Council meeting.
- c. Workshops:  
Three people attended “Creation story of Genesis and Haudensaunee”, Nov 10

**5. Warden’s Report-** Gail Cuthbert Brandt

- a. Environmentally friendly garden - Gail Cuthbert Brandt asked council if they would consider turning the back lawn into a native species garden. Gail indicated that there may be money available from various sources to assist with landscaping. Council discussed ideas and possible partners with community to realize this goal.
- b. Capital campaign – Donations to date -\$32, 270. Gail proposed that we approach the Anglican Foundation (meetings are in April & September) for funding to do the stonework and roof; once we have 50% of the funds required. We will need to start this procedure by obtaining Diocesan approval at their January meeting.
- c. Admin Assistant and Music Director – Looking for both roles to be filled. Wardens are advertising for candidates to start as soon as possible.
- d. Health Inspection – Pass grade. We did point out to inspector that the hand-washing tap touch feature was not working that morning but had functioned on previous Sunday. Did not get written up but it does need to be fixed (new battery in sensor.)

**6. Congregational Development Committee – no report**

**7. Worship Committee – Rev Margaret**

- a. Advent and Christmas – Trinity Lutheran Church is not having a service on Christmas Day and the congregation has been directed to come to St. George’s.
- b. Music director- Amanda Hamilton will be leaving effective Christmas Eve. A \$200 gift certificate from Long & McQuade will be presented to Amanda with a gift during the potluck after Pageant. Carol Massel will work on creating a special ornament for the Amanda and her husband.

**8. Outreach – Kathy Richmond Cox**

- a. Refugee family- For Christmas, Kathy and committee has already donated toys for the children. They are looking for money donations in the about of about \$200.00 for the parents.
- b. Monica Place- Grape Escape, Wed. November 7<sup>th</sup>
- c. Pancake Supper Tuesday March 5th. Council agreed that we should participate in 2019. We will require more volunteers to help with clean-up. Kathy Richmond Cox, Paul Ditner, Kay Cairns, Bob Kostash, will help and some of the younger folks will be asked this year.

**9. Communications– Carol Massel**

Carol noted that the Website update needs to be put into the budget and that we need to have better communication between ourselves using email.

**10. St. James – Carol Massel**

Carol noted that the updated overhead lights have been installed at St. James. She is grateful to share that they have already received a Puddicombe Estate cheque.

**11. Social/Fundraising Committee – Carol Massel**

- a. Christmas Bazaar, Nov 24 – almost \$4,500 was raised.
- b. Dinner – Abba Mania, Friday May 24 – Council decided not to go ahead with this event.
- c. Big Band evening – Council discussed whether we would host a “Swing into September” event.

- d. Victorian Tea – Saturday May 11 is proposed date. Noted that two sittings should be timed so that guests have more time to enjoy tea and there is time to clean-up before the second sitting.
- e. Defibrillator – just over \$400.00 has been collected.

**12. Building and Property** – Calvin Williston/Paul Ditner

- a. Hall lighting is complete. Application submitted to KW Hydro for rebate for hall lighting upgrade. Rebate application is in progress.
- b. Stonework - Stone mason assured us that we would be top of the list in spring.
- c. Other projects are ongoing
- d. Apartment repairs- replace fridge, range hood and bathroom exhaust fan as soon as possible.
- e. Baseboard in Narthex needs replacing. Council agreed on 4 inch. Paul will go online to look at ideas.

**13. Finance Committee**

Treasurer's report - Council reviewed the report. General operating fund deficit has reached over \$33,000 (about \$3,000 less than this time last year). Gail Cuthbert Brandt noted that money from the Puddicombe Estate has not yet been received so this will go down. A Miscellaneous payout showing to St. James occurred because a client mistakenly wrote a cheque to St. George's for an interment that occurred at St. James. It was noted that we are already over-budget in snow removal for 2018.

Gail Kostash proposes that the parish add \$34 to round up and purchase one more bed kit for sleeping children around the world.

**Motion:** Bob Kostash moved that we raise the amount of the bed kits. Calvin seconded. Carried.

**Motion:** Bob Kostash moved acceptance of the report. Calvin seconded. Carried.

**14. New Business**

- a.

**15. Adjournment**

**Motion:** Paul Ditner moved that the meeting be adjourned at 9:55 pm. Carried.

Upcoming Events:

Dec 12 – Service at The Westhill, 2:30pm  
 Dec 15 – ACW Christmas Lunch, Schmidtsville, 1pm  
 Dec 16 – Christmas Pageant, 10:30am  
 Dec 16 – Service at Nithview, 1:30pm  
 Dec 21 – Longest Night, 7pm  
 Dec 23 – 4<sup>th</sup> Sunday of Advent  
 Dec 24 – Christmas Eve, 7pm  
 Dec 25 – Christmas Day, 10:30am  
 Jan 8 – Vestry Report Deadlines  
 Jan 8 – Prayer Group, 2pm  
 Jan 8 – Parish Council, 7:15pm  
 Jan 9 – Service at The Westhill, 2:30pm  
 Jan 13 – Men's Breakfast, 8:45am  
 Jan 20 – ACW Breakfast meeting, 8:45am  
 Jan 20 – Service at Nithview, 1:30pm  
 Jan 27 – Vestry, 12:15pm

## Action Items

#	Responsible Party	Due Date	Details
1	Parish Council	On hold	Read over and consider all of the options going forward. Refer to minutes of April 10, 2018 meeting for details.
2	Rector/Wardens	Spring	Follow up with Parish of Six Nations for visit.
3	Rector	Dec	Get tax receipt to Erma for the amount of the quilt
4	Rector	Jan	Review current emergency protocol. Will have recommendations to put forward at Parish council meeting. No update.
5	Rector/Carol Massel	Dec	Purchase, present Amanda with wedding /goodbye gift for \$200. Carol will look after the ornament. Rev Margaret will order the gift certificate online.
6	Carol Massel Lori	In progress	Logo and motto. 2 different pictures presented. Looking for feedback. Janice H. will assist. Show the current example and ask for input. Lori will look for them and distribute to Parish Council.
7	Wardens	On going	Recruitment for teams is ongoing.
8	Wardens	Dec	Write thank you notes to contributors of the capital campaign. Waiting for updated list.
9	Gail Cuthbert Brandt	Spring	Stone mason assured us that we would be top of the list in spring. Paul will cover the current damage with plastic bags in order to stave off any more damage.
10	Wardens	In progress	Application submitted to KW Hydro for hall lighting upgrade.
11	Calvin	ASAP	Look at leaking tap in the parish house washroom.
12	Marg Cassel	ASAP	Call Boschart's to come measure for a fridge, range hood, exhaust fan in apartment.
13	Social Committee	Jan 3	Host a movie night with light supper over the Christmas Holidays on Jan. 3. Movie would be <i>Christopher Robin</i> .
14	Rector	In progress.	Organize Ministerial Blue Christmas service to be hosted on Dec 21. One soup is being by provided by Sister Anne. Gail Cuthbert Brandt will make a dessert.
15	Gail Cuthbert Brandt/Kathy Richmond Cox	Jan	Mission and Ministry Plan