

St. George's Anglican Church, New Hamburg
Minutes of Parish Council Meeting – November 6, 2018

Council Members:

Member	Attendance	Member	Attendance	Member	Attendance
Rev. Margaret Walker	Present	Kay Cairns	Present	Bob Kostash	Present
Gail Cuthbert Brandt	Present	Calvin Williston	Present	Gail Kostash	Present
Janice Holst	Present	Paul Ditner	Regrets	Marg Cassel	Regrets
Kathy Richmond-Cox	Present	Erma Godber	Present	Carol Massel	Regrets
Margaret Bennett	Present				

1. **Opening Prayer** – Council Members shared in the reading of liturgy and a reflection by Susan Bagshaw.
2. **Review of Minutes from Oct 09, 2018.** Review of Action Items

#	Responsible Party	Due Date	Details	Updated Status as of Nov 6 th
1	Parish Council	Oct	Name a youth to be put forward for a ticket to the Bishop's Friends dinner. Gail CB will send an email to Tracy Loch for Emily.	Done
2	ACW	Oct.	Organize tea for the Deanery meeting. In progress.	Done
3	Paul / Calvin	Nov.	Eaves trough cleaning.	Done
4	ACW	Oct.	Make Apple Crisp Dessert for the Anniversary Dinner. In progress.	Done
5	Gail Kostash	Sep.	Determine budget available for stonework.	Done
6	Office	Nov.	Work with Rival to have the new photocopier to be installed. Scheduled early Nov.	Done
7	Warden	ASAP	Clean and rent apartment.	Done
8	Rector	Oct.	Research protocol for Remembrance Day.	Done
9	Calvin Williston	Nov.	Contact Fritz Entz for a quote to replace church's screen door.	Done
11	Carol	ASAP.	Order calendars.	Done

Approval of Minutes – Gail Kostash moved to approve the October meeting minutes. Margaret Bennett seconded. Carried.

3. Rector's Report

- a. Collation of Archdeacon Megan, Nov 13, 7pm

- b. Workshops:
Looking at the Creation story of Genesis and the Haudensaunee is 10am on Saturday, Nov 10 at Renison.
- c. May be another donation coming for the capital campaign; news article about renovations was key to offer of donation.

4. Warden's Report- Gail Cuthbert Brandt

- a. Diocesan budget and apportionment – Rev Margaret presented an overview and explanation of apportionment. Maximum operating budget is 25% of total operating costs of all parishes combined including salaries, buildings, etc. Total equals approximately 3.1 million dollars. The budget is approved by admin and finance (A&F) and then it goes to Diocesan Council and all Deanery Councils for feedback before it is presented to Diocesan Council for approval. The budget is divided according to 5 Marks of Mission. Apportionment increase this year is expected to be 1.1%. (\$34,000) shared among the all parishes. Council of the North, Church house (Admin, payroll, HR, preauthorized donations), Clergy care, is almost 90% of the budget. Gail Cuthbert Brandt asked that the report be provided a few days in advance in order to have time to review it beforehand. Rev. Margaret will take present this feedback.
- b. Capital campaign- St. James of Wilmot donated \$5,000 and we have met the threshold for the gift of \$5,000 if the parish raises \$20,000. We already have funds towards next year's capital campaign.
- c. Meeting with Archdeacon Megan- met with the Wardens, Gail Cuthbert Brandt and Marg Cassel and discussed the successes and struggles over the last few years and some possible routes forward.

5. Congregational Development Committee – Gail Cuthbert Brandt

- a. Adult Learning series- It was well received with over 40 people attending. Approximately. \$500.00 was raised. Evaluations were very good.

6. Worship Committee – Rev Margaret

- a. All Saints- Council agreed that some hymns be made shorter so the service could be shortened to just over an hour.
- b. Remembrance Day- Many churches will be ringing bells between 5-5:30pm. St. James of Wilmot will be participating at 5:00pm.
- c. Advent and Christmas - Council discussed the time for Lessons and Carols and agreed 3pm. Margaret Bennett will get the permit for the sherry and Carol Massel will get the cake. Gail CB will ask the hand bell group from Trinity United to participate this year. Erma would like to auction the quilt she won after the service. Rev Margaret will ask Canon Christopher Pratt if he is available to be auctioneer. Rev Margaret will send the script of a couple of pageants to Kay to choose.
- d. Music director- Amanda Hamilton will be leaving effective Christmas Eve. Wardens and Rev Margaret will purchase and present Amanda with a gift during the Potluck after Pageant.

7. Outreach – Kathy Richmond Cox

- a. Refugee family- It is coming up to nearly a year since the last family arrived. Kathy noted that job opportunities do not seem to be available with the limited English written. The refugee committee is not winding down. There are volunteers who have agreed to be primary contact with a new refugee family which will likely be applied for in the new year.
- b. Monica Place- Grape Escape, Wed. November 7th Tickets are still available

- c. PWRDF – 60th Anniversary. Christmas catalogue was presented to council. People can also give via preauthorized donations and through St. George’s.

8. Communications– Marg Cassel

- a. Newsletter – articles due Nov 15th

9. St. James – Carol Massel

- a. Board meeting Oct 22, 5:00pm. St. James is working on installing a new street sign and lighting inside the church. New lighting has been installed on the back of the church.

10. Social/Fundraising Committee – Margaret Bennett

- a. Anniversary dinner – A big success. Booked Abba Mania Friday May 24th Dinner for \$30.00 at the Legion and supper will be provided by Gail.
- b. Christmas Bazaar, Nov 24. Basket preparation will begin next week.
- c. ACW Christmas Luncheon. 1pm Schmidtsville Restaurant (Wellesley) on Sat Dec 15th.

11. Building and Property – Rev. Margaret for Paul Ditner

- a. Storm sewer connection- need a plumber to make the connection. Rev Margaret to coordinate.
- b. Hall lighting- see list for update. KW Hydro application has been submitted. They will determine whether we have been approved for subsidy. We will probably update the lighting even if we are not approved for the subsidy.
- c. Other projects – Flooring in Narthex and greeters area will be replaced by Tavistock flooring. Cupboard will need to be removed in the greeter’s area and staples in floor. Installation is scheduled for November 26th. Calvin will look at leaking taps in house bathroom.
- d. Apartment repairs – Stove has a burner out. Extraction fan is not working. Fridge is leaking. Lori will call Snow’s Appliance and will liaise with the tenant. Door frame needs to come off to put a washer into the closet. Front porch light is flickering. Calvin will change the bulb.
- e. Gail Cuthbert Brandt will check into the replacement of the corner pillar stone on church which has moved out and any other repairs to brick and stonework which must be done before winter.

12. Finance Committee

- a. Treasurer’s report
Council reviewed the report. Fundraising has passed our mark of \$3,000. Snow budget for the year has already been used. \$1200.00 has been made from grocery cards.

Motion: Gail Kostash moved acceptance of the report. Margaret Bennett seconded. Carried.

13. New Business

- a. Photocopier replacement- Will be installed Nov 15th.
- b. Environmentally friendly garden – Gail Cuthbert Brandt talked about turning the lawn behind the house into a garden that would be inviting to the community. We may be able to work with Wilmot Horticultural society and other community groups to help care for the garden. It should be designed so that it’s low maintenance.

14. Adjournment

Motion: Bob Kostash moved that the meeting be adjourned at 9:00pm. Carried.

Upcoming Events:

Nov 7 – Grape Escape
Nov 10 – Workshop: Creation Story, Renison, 10:00am
Nov 11 – Men’s Breakfast, 8:45am
Nov 11 – Remembrance Day
Nov 13 – Collation of Archdeacon
Nov 14 – Service at The Westhill, 2:30pm
Nov 18 – ACW Breakfast meeting, 8:45am
Nov 24 – Christmas Bazaar, 11:00am – 2:00pm
Nov 25 – Deacon-in-Training, Susan Bagshaw last day
Dec 2 – First Sunday of Advent
Dec 9 – Lessons and Carols, 3:00pm
Dec 11 – Parish Council, 7:15pm
Dec 16 – Christmas Pageant, 10:30am

Action Items

#	Responsible Party	Due Date	Details
1	Parish Council	On hold	Read over and consider all of the options going forward. Refer to minutes of April 10, 2018 meeting for details.
2	Rector/Wardens	In Progress	Follow up with Parish of Six Nations for visit.
3	Margaret Bennett	Dec	Obtain the liquor permit for Nine Lessons & Carols
4	Rector	In progress	Review current emergency protocol. Will have recommendations to put forward at Parish council meeting. No update.
5	Carol Massel	Dec 9	Pick up the cake for Nine Lessons & Carols
6	Carol Massel	In progress	Logo and motto. 2 different pictures presented. Looking for feedback. Janice H. will assist.
7	Wardens	On going	Recruitment for teams is ongoing.
8	Wardens	Oct.	Write thank you notes to contributors of the capital campaign.
9	Gail Cuthbert Brandt	Sep.	Review the stonework quote, ask for repair to one stone that has moved out and any other very urgent work. Will do more work in the spring.
10	Gail Cuthbert Brandt	Nov	Talk to the hand bell group of Trinity United about Nine Lessons and Carols.
11	Rev Margaret	Nov	Speak to Canon Christopher Pratt about auctioning the quilt at Nine Lessons and Carols.
12	Rev Margaret	Nov	Send previous Pageant scripts to Kay.
13	Rev Margaret Wardens	Dec 16	Purchase, present Amanda with wedding /goodbye gift

#	Responsible Party	Due Date	Details
14	All	Nov 15	Articles for Advent Newsletter.
15	Wardens	Nov 26	Remove cupboards in greeter's area and remove staples in flooring prior to installation of new floor tiles.
16	Wardens	In progress	Application submitted to KW Hydro for hall lighting upgrade. Waiting for response
17	Calvin	ASAP	Look at leaking tap in the parish house washroom
18	Lori	ASAP	Call for appliance repair quote for stove, oven exhaust and fridge in apartment.
19	Social Committee	Dec.	Decide if want to host a movie night over the Christmas Holidays
20	Calvin	ASAP	Look at removing door frame of closet in apartment to allow installation of washer.
21	Rector	In progress.	Organize Blue Christmas service to be hosted on Dec 21 st
22	Calvin	ASAP	Replace bulb on front porch of house
23	Rev Margaret	ASAP	Complete connection of sump pump to storm drain